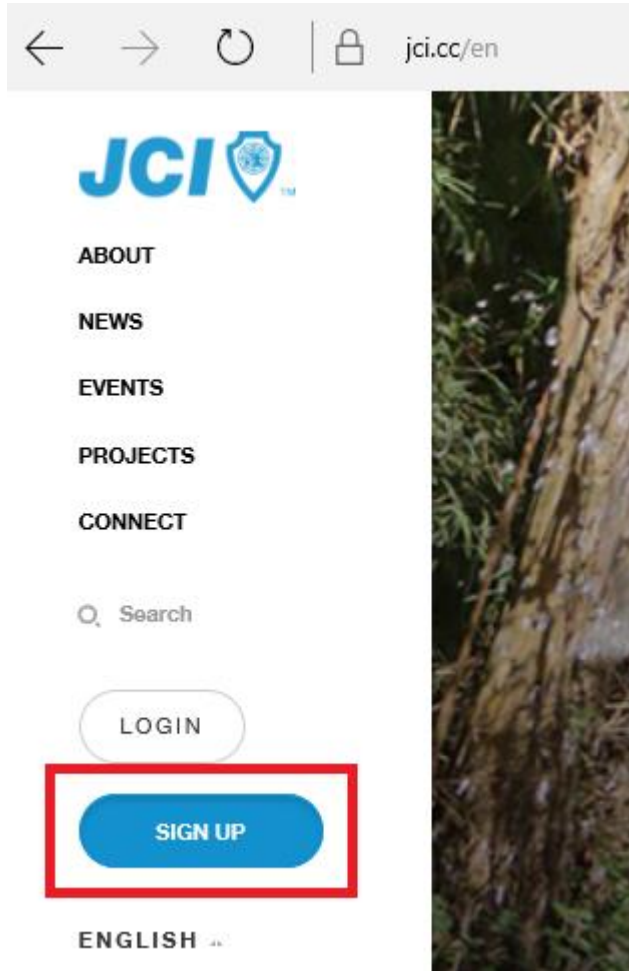


## How to create an account on jci.cc

Go to [www.jci.cc](http://www.jci.cc)  
and click on 'Sign up' at the left side of the screen



Complete all fields. Please note, as soon as you select your National Organization<sup>1</sup>, an extra field will appear in which you can select your Local Organization<sup>2</sup>.

### Sign up

**First name \***  
Chantal

**Last name \***  
Burink

**Date of birth \***  
1978-11-22

**Email \***  
cburink@jci.nl

**Password \***  
••••••••  
Must be at least 6 characters long

Password strength:

**Password confirmation**  
••••••••

**Organization**  
Netherlands

**Local Organization**  
[Empty dropdown menu]

**Address**  Show address

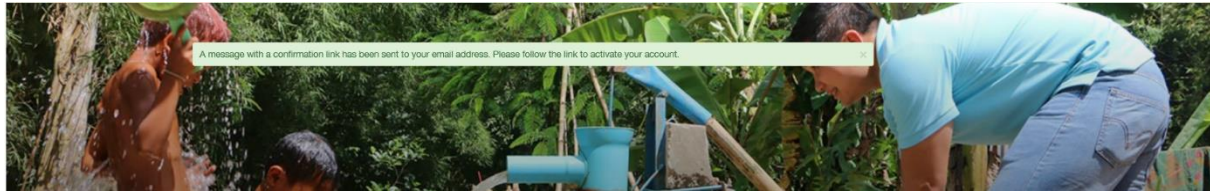
Once you click on the dropdown sign at the right, a list of local chapters will appear.

- JCI Alkmaar
- JCI Almelo
- JCI Alphen aan den Rijn
- JCI Amstelland
- JCI Amsterdam
- JCI Amsterdam International

<sup>1</sup> JCI [Country]

<sup>2</sup> JCI [Chapter]


After clicking on 'Sign up' at the bottom of the form, the screen shown below will appear:




Go to your inbox of your mail account and find below message:

Postvak IN




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 | VAN | ONDERWERP

 Datum: Vandaag

[do-not-reply@jci.cc](mailto:do-not-reply@jci.cc) | [Confirmation instructions](#)

---

 Beantwoorden |
  Allen beantwoorden |
  Doorsturen

 do-not-reply@jci.cc | cburink@jci.nl  
**Confirmation instructions**

---

Welcome [cburink@jci.nl](mailto:cburink@jci.nl)!

You can confirm your account email through the link below:

[Confirm my account](#)

Click on 'confirm my account' and a new window will open:

**Sign in**

Your email address has been successfully confirmed. ×

Email \*

jchantalB ×

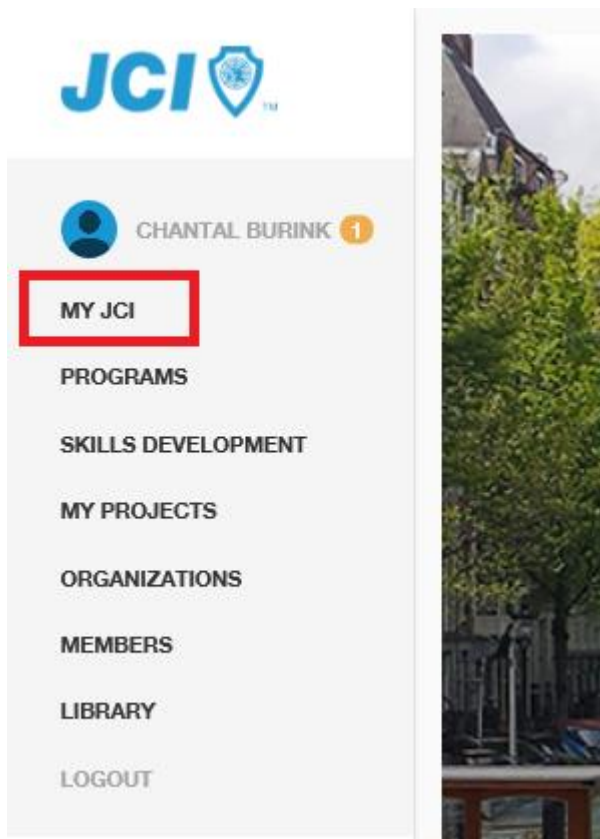
Password \*

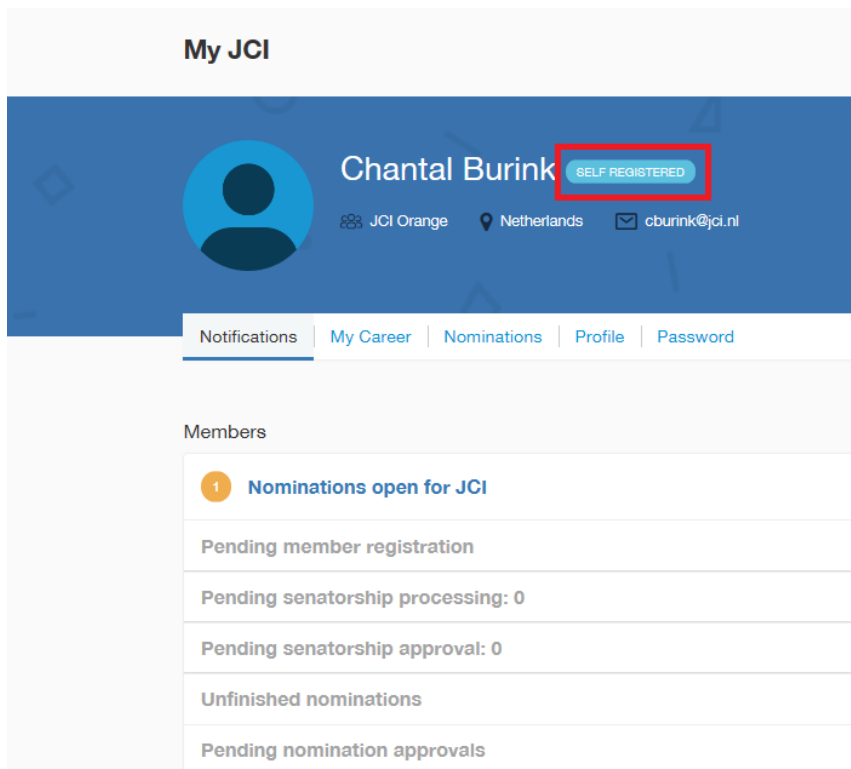
.....

Remember me

**Make a note of your e-mail address and password. You will not receive these through email!**

If you go back to 'My JCI' and enter your email address and password, you will get access to the site but your registration still has to be approved by your local president.





Please note the following:

- Your local president does not receive a notification in his or her email box about your self-registered status.
- Therefore it is advisable to notify your local president yourself and personally ask him/her to log on, to find your 'self-registered membership' request and to activate your account.
- When your local president does this, you will not receive a notification that your account has been activated.
- So please ask your local president to inform you proactively once he/she has activated your account.

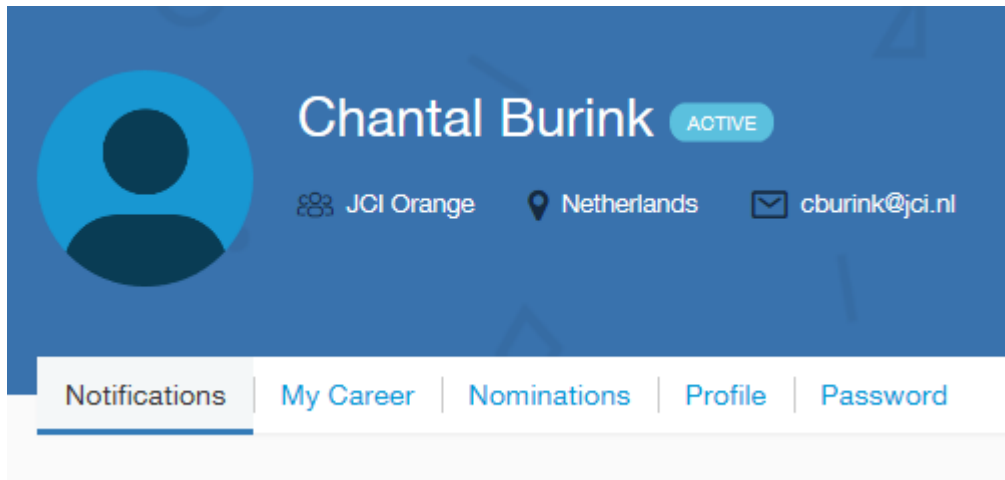
As long as your account has the status of a self-registered member:

- you have limited access to the library of jci.cc;
- you are able to see the trainings (skills development) that are organized but you cannot register;
- you can look up the area conferences and the world congress and you are able to register but only against guest fee.

Once your account has the status of active member:

- you have access to the complete library of jci.cc;
- you are able to register for trainings (skills development);
- you are able to register for the area conferences and the world congress against member fee.

After activation of your account by your president, you will see this status once you log in:



### **I am a senator**

When you become a senator, JCI HQ adds your senator number to your existing jci.cc account. In case you do not have an account on jci.cc, JCI HQ creates one so you can be found in the senator library <https://jci.cc/senate/directory>. No notification is sent about the creation of this new account.

In case you inadvertently created your own account after JCI HQ already did so, it will not have a senatorship status. Only JCI HQ can add a senator number to an account. JCI HQ will merge the two accounts.

### **JCI USA and JCI Canada**

Earl Sawyer is interim Secretary General for JCI USA and JCI Canada. He keeps his own database, which synchronizes with jci.cc. Questions and registrations can be mailed to [exdir@jciusa.org](mailto:exdir@jciusa.org).

**For local presidents**

Login on [jci.cc](http://jci.cc) and go to 'MY JCI'.



The screenshot shows the JCI user interface. On the left is a navigation menu with the JCI logo at the top. Below the logo is the user's name 'IRVING KERKHOFF' with a notification badge '2'. The 'MY JCI' option is highlighted with a red box. Other menu items include PROGRAMS, SKILLS DEVELOPMENT, MY PROJECTS, ORGANIZATIONS, MEMBERS, LIBRARY, LOGOUT, ABOUT, NEWS, EVENTS, PROJECTS, CONNECT, a search bar, and ENGLISH. The main content area features a banner image of a canal in Amsterdam with boats and tulips. The banner text reads: 'EVENTS, WORLD CONGRESS | 6-10 NOV 2017' and '2017 JCI World Congress in Amsterdam, the Netherlands'.

Notifications | [My Career](#) | [Nominations](#) | [Profile](#) | [Password](#)

**Members**

- 1 Pending member registration**
- 1 Nominations open for JCI**
- Pending senatorship processing: 0**
- Pending senatorship approval: 0**
- Unfinished nominations**
- Pending nomination approvals**

Click on 'PENDING MEMBER REGISTRATION'.



Here you find the members that registered as a member of your local chapter. On the right of each request you find the option to accept or decline the request.

Please note the 'STATUS' dropdown. Here you can also select (in)active accounts, alumni, or all types:

